

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
APRIL 15, 2014
5:30 P.M.

Meeting was advertised in the *Pensacola News Journal* on April 1, 2014 - [Legal No. 1621440](#)

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: [Request to Speak Forms](#) are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to three minutes.

I. CALL TO ORDER/ADOPTION OF AGENDA

II. MINUTES

- a. [02-13-14 Special Workshop](#)
- b. [02-14-14 Regular Workshop](#)
- c. [03-25-14 Regular Meeting](#)

III. COMMITTEE/DEPARTMENTAL REPORTS

- a. PTA Presentation
- b. Stellar Employee Recognition
- c. [Resolution – School Library Month](#)
- d. [Resolution – Military Child Month](#)
- e. [Proclamation – Commemoration of 60th Anniversary of *Brown v. Board of Education*](#)
- f. Recognition of Escambia Charter School – National Winner for “Making a Difference Day”
- g. [One-Half Cent Sales Tax Watchdog Committee Quarterly Report](#)

IV. UNFINISHED BUSINESS

-No items submitted

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption
-None

2. Permission to Advertise

- a. [Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 3, School Operating Procedures](#)

AMENDED

b. CONSENT AGENDA

1. Curriculum

A. Alternative Education

1. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Beulah Academy of Science, Inc.](#)

2. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Escambia Charter School, Inc.](#)
 3. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola, Inc. DBA Newpoint Academy](#)
 4. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Byrneville Elementary School, Inc.](#)
 5. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and New Road to Learning, Inc. DBA Jacqueline Harris Preparatory Academy](#)
 6. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola DBA Newpoint Pensacola](#)
 7. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and Pensacola Beach Elementary School, Inc.](#)
 8. [Cooperative Agreement Between the School Board of Escambia County, Florida and the Community Drug and Alcohol Council RISE Program](#)
 9. [Contract for Services Between the School Board of Escambia County, Florida and the Children's Home Society of Florida, Western Division](#)
 10. [Amendment to the Charter Contract Between the School Board of Escambia County, Florida and United Cerebral Palsy of Northwest Florida, Inc. DBA Capstone Academy](#)
 11. [Contract for Educational Services Between the School Board of Escambia County, Florida and Pace Center for Girls, Inc.](#)
 12. [Start-Up Charter School Contract Between the School Board of Escambia County, Florida and 21st Century Academy of Pensacola, Inc. DBA Five Flags Academy at Newpoint](#)
- B. Continuous Improvement
1. [School Choice Student Transfers Summary](#)
- C. Elementary Education
- No items submitted
- D. Evaluation Services
- No items submitted
- E. Exceptional Student Education
- No items submitted
- F. High School Education
1. ~~Contract with WEAR-TV/WFGX~~
 2. [Escambia County 2014 Text Book Adoption](#)
- G. Middle School Education
- No items submitted
- H. Professional Learning
- No items submitted
- I. Student Services
- No items submitted
- J. Title I
1. [Cooperative Agreement Between the Community Action Program Committee, Inc. and the School Board of Escambia County, Florida](#)
 2. [Panhandle Area Educational Consortium Contract Agreement](#)
- K. Workforce Education
- No items submitted
- L. Other

DELETED

ADD

2. Finance and Business Services

A. Finance

1. [Legal Services – General Fund](#)

a. The Hammons Law Firm	\$ 341.00
b. The Hammons Law Firm	\$ 480.50
c. The Hammons Law Firm	\$ 279.00
d. The Hammons Law Firm	\$ 591.00
e. The Hammons Law Firm	\$ 2,099.33
f. The Hammons Law Firm	\$ 3,630.22
g. The Hammons Law Firm	\$ 1,534.50
h. The Hammons Law Firm	\$ 840.00
i. The Hammons Law Firm	\$ 516.25
j. The Hammons Law Firm	\$ 4,910.30
k. Rumberger, Kirk & Caldwell	\$ 60.00
l. Shell, Fleming, Davis & Menge, P.A.	\$ 1,645.50

2. [Legal Services - Risk Management Fund](#)

The Hammons Law Firm	\$ 6,239.36
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3. [Certificates of Participation – 2014 Amendment to 1992 Lease Documents](#)

4. [Refunding of Certificates of Participation, Series 2014](#)

B. Accounting Operations

1. [Check Register for March 2014](#)

C. Budgeting

1. [Recap of General Fund Reserves \(Non-Categorical\) for March 2014](#)

2. [Resolutions to amend District School Budget:](#)

- a. [Resolution 7 – General Operating Fund](#)
- b. [Resolution 8 – Special Revenue - Federal Programs](#)
- c. [Resolution 7 – Capital Projects Fund](#)
- d. No item submitted – Special Revenue – Food Service Fund
- e. No item submitted – Debt Service Fund
- f. No item submitted – Targeted ARRA Stimulus Fund
- g. [Resolution 2 - Race to the Top Fund](#)

3. [Scrap Lists I and II for April 2014](#)

4. [Auction Lists I, II, and III for April 2014](#)

5. [Financial Statements by Fund](#)

D. Payroll and Benefits Accounting

1. [Financial Status Report: Employee Benefit Trust Fund](#)

E. Purchasing

ITEMS PREPARED BY PURCHASING:

- 1. [Bid Award: Sports Equipment, Bid #141504](#)
- 2. [Bid Award: Paper Products & Cleaning Supplies for School Cafeterias, RFP #141603](#)
- 3. [Amendment #2 to Agreement: K-12 Human Capital Management Platform \(TNL\) for Staff Development](#)
- 4. ~~[Amendment #1 to Verna Smith Professional Services Agreement for Professional Development](#)~~
- 5. [Dell Computers for Pine Forest High School](#)
- 6. [Dell Compellent Enterprise Storage Network for Information Technology Department](#)
- 7. [Apple Computers for West Florida High School of Advanced Technology](#)
- 8. [Lease Payment for GPS Software and Hardware for School Buses](#)

AMENDED

DELETED

ITEMS PREPARED BY FACILITIES PLANNING:

9. [Annual Agreement: Professional Building Commissioning Services](#)
10. [Annual Agreement: Professional Environmental Consulting Services](#)
11. [Annual Agreement: Professional Land Surveying Services](#)
12. [Change Notice #1 to Purchase Order #5421300326 – O.J. Semmes Elementary, Molino Park Elementary & Washington High Schools Parking, Site Improvements and Court Improvements](#)
13. [Change Notice #7 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement](#)
14. [Change Notice #9 to Purchase Order #5421300232 – A.K. Suter Elementary School Replacement](#)
15. [Agreement Renewal: Multi-Year Contract for HVAC Direct Digital Controls \(DDC\) Systems – Gulf South Trane](#)
16. [Agreement Renewal: Multi-Year Contract for HVAC Direct Digital Controls \(DDC\) Systems – Systems Specialists, Inc.](#)
17. [Roofing Repairs at Various Schools District Wide](#)
18. [Roofing Repairs at N.B. Cook Elementary School](#)
19. [Architectural and Engineering Services for the McDaniel Building – Mechanical and Electrical Systems Upgrade](#)
20. [Architectural and Engineering Services for the Hall Center – Building 500 – ESE Area Renovations and Remodeling](#)
21. [Bid Termination: West Florida High School Cafeteria Renovations](#)

3. Human Resource Services

A. Instructional/Professional

1. [Appointments](#)
2. Reappointments
-No items submitted
3. Transfers
-No items submitted
4. Out-of-Field
-No items submitted
5. [Resignations/Retirements/Other](#)
6. [Leaves of Absence](#)
7. Special Requests
 - a. [Approve Briana McCreary to receive her regular hourly rate of pay funded by School Improvement Grant, to work at Montclair Elementary School to provide Discovery Ed training for recently hired employees and Review Discovery Ed Assessment 3 data in conjunction with stability group data to create effective and innovative instructional strategies designed to meet the individual needs of each student on March 8, 2014, a total of 6 hours.](#)
 - b. [Approve Jonathan Suarez to receive his regular hourly rate of pay to work as part of the Focus Student Data Team:](#)
from June 25-26, 2014 and June 30, 2014 funded by Race To The Top funds, a total of 30 hours from July 1-3, 2014, July 14-17, 2014, and July 21-24, 2014 funded by General fund, a total of 110 hours.
 - c. [Approve Daniel Cain to receive his regular hourly rate of pay funded by Workforce Education funds \(50%\) and Escambia County Road Prison \(50%\), to provide summer](#)

school instruction at the Escambia County Road Prison, from June 9, 2014 through July 26, 2014, a total of 150 hours.

- d. Approve Anthony Stanley and Sarah Del Valle to receive their regular hourly rate of pay funded by Title I – Part D, to work at Lakeview/DAART on continued instruction through the summer for students in the DAART program, from June 4, 2014 through July 31, 2014, a total of 307.50 hours, per employee.
- e. Approve Benjamin Geller and Gerald Russo to receive their regular hourly rate of pay funded by Workforce Education Funds, to provide summer school instruction at George Stone Technical Center, from June 4, 2014 through August 8, 2014, a total of 353.50 hours, per employee.
- f. Approve Anthony Wiggins to receive his regular hourly rate of pay funded by Workforce Education funds, to evaluate, repair, and install computer hardware and software in our classrooms in addition to maintaining the school website for George Stone Technical Center, from June 9, 2014 through August 6, 2014, a total of 132 hours.
- g. Approve the following employees to receive their regular hourly rate of pay funded by Workforce Education funds, to provide summer instruction for vocational courses at George Stone Technical Center, from June 9, 2014 through July 24, 2014, a total of 108 hours per employee:

Cotton, Art	Schmitt, Stefan
Delacruz, Ray	Spoke, Craig
Gilmore, Annie	Whitfield, Suzanne

- h. Approve James Morgan to receive his regular hourly rate of pay funded by Workforce Education funds, to work as the Testing Coordinator for adult and vocational students at George Stone Technical Center, from June 9, 2014 through August 8, 2014, a total of 160 hours.
- i. Amend the 2013-2014 Department Personnel Planning Document (Cost Center 4306)
- j. Establish the following job descriptions on the Administrative Salary Schedule:

~~Coordinator for Personnel Services~~
Coordinator – Student Data Systems
~~Director Ib – Personnel Services~~
Subject Area Specialist – Primary Grades

- k. Establish the following job descriptions on the Professional Salary Schedule:

Administrative Specialist
Coordinator II – Public Relations
Coordinator VI – Retirement Specialist
Safety Officer II
Specialist I – Data Reporting
Technician I – School Food Services
Technician IV – School Based IT
Workforce Finance Specialist

- l. Establish the following job descriptions on the Educational Support Salary Schedule:

Employee Management Specialist
Lead Electronics Technician
Lead Employee Management Specialist

- m. Establish the following job descriptions on the Instructional Salary Schedule:

Teacher on Special Assignment – Physical Education, Health, Wellness, Driver Education
Teacher on Special Assignment for Parent and Community Involvement

AMENDED
AMENDED

AMENDED

AMENDED

- n. [Amend the following job description on the Administrative Salary Schedule:](#)
Coordinator III – School Choice & Escambia Virtual School (was on the Professional Salary Schedule)
- o. [Amend the following job descriptions on the Professional Salary Schedule:](#)
Certified Behavior Analyst
~~Coordinator VI – Retirement Services~~
Manager IV – Protection Services
Safety Officer I
- p. [Delete the following job description on the Professional Salary Schedule:](#)
Manager III – Educational Support Personnel
- q. [Approve the 2014-2015 Department Personnel Planning Document](#)

AMENDED

AMENDED

B. Educational Support Personnel

- 1. [Appointments](#)
- 2. [Temporary Promotions](#)
- 3. [Resignations/Retirements/Other](#)
- 4. Terminations
-No items submitted
- 5. [Leaves of Absence](#)
- 6. Special Requests
-No items submitted

C. Risk Management

- 1. [Approval of Trailer Resident at Escambia High School](#)
- 2. [Approval of Trailer Resident at Workman Middle School](#)
- 3. [Workers' Compensation Settlement](#)
- 4. [Workers' Compensation Settlement](#)
- 5. [Workers' Compensation Medical Bill](#)
- 6. [Auto Liability Settlement](#)

ADD

D. Employee Services

-No items submitted

E. Affirmative Action

-No items submitted

4. Operations

A. Facilities Planning

- 1. Final Payments
 - a. [Warrington Middle School Admin and Media Center, New Technology Suite, and Building 2 Elevator](#)
- 2. Miscellaneous
 - a. ~~Deed of Realty Between the School Board of Escambia County, Florida and the Town of Century, Florida~~
 - b. [Pre-Qualification of Contractor](#)

DELETED

B. School Food Services

- 1. [2014 Exemption from Ms. Willie Ann Glenn Act](#)
- 2. [Contract for Preparation of Meals – Group Mission Trips](#)

C. Maintenance and Custodial Services

-No items submitted

- D. Transportation
 - No items submitted
 - E. Central Warehouse
 - No items submitted
 - F. Information Technology
 - No items submitted
 - G. Protection Services
 - No items submitted
 - H. Energy Management
 - No items submitted
- c. ITEMS FROM THE BOARD
- No items submitted
- d. ITEMS FROM THE SUPERINTENDENT
- 1. Administrative Appointments
 - No items submitted
 - 2. Student Discipline
 - No items submitted
 - 3. Employee Discipline
 - a. Recommend that employee #0000004635 be suspended without pay for three (3) working days beginning Wednesday, April 16, 2014, based on misconduct as more specifically identified in the notice letter to the employee.
 - 4. Other Items
 - No items submitted
- e. INTERNAL AUDITING
- 1. [Inventory Adjustment Reports for fourteen \(14\) cost centers](#)
 - 2. [District Financial Information Concerns – Follow-up of Audit Committee Recommendations](#)
- f. ITEMS FROM GENERAL COUNSEL
- No items submitted

VI. ADJOURNMENT